



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "**Catering Services for Small Boat Operations and Maintenance Course**" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

- Name of Project : **Catering Services for Small Boat Operations and Maintenance Course**

- Location : **ITDD Training Room, Old NPO Bldg., Bureau of Customs, Port Area, Manila**

- Approved Budget for the Contract : **Three Hundred Sixty Thousand Pesos (Php360,000.00) - inclusive of tax**

- Specifications :

QTY.	DESCRIPTION
1 LOT	Procurement of Catering Services for Small Boat Operations and Maintenance Course July 12-August 13, 2021 Food for 25 days
	Meals (AM Snacks, Lunch, PM Snacks) 36 pax for 22 days
	Meals (AM Snacks, Lunch, Dinner) 36 pax for 3 days
	Flowing Coffee/Tea and Water during the Training Session
	Availability
	Other Inclusions for FREE -At least 2 service waiters -Packed; Utensils & Cups for coffee/tea and water
	Mode of Payment Send Bill

Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.



Submission of quotation and eligibility documents is on or before July 9, 2021, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

ISAGANI D. GALSIM

Chief, General Services Division



Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee
 Bureau of Customs
 Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	Procurement of Catering Services for Small Boat Operations and Maintenance Course July 12-August 13, 2021 Food for 25 days		
	Meals (AM Snacks, Lunch, PM Snacks) 36 pax for 22 days		
	Meals (AM Snacks, Lunch, Dinner) 36 pax for 3 days		
	Flowing Coffee/Tea and Water during the Training Session		
	Availability		
	Other Inclusions for FREE -At least 2 service waiters -Packed; Utensils & Cups for coffee/tea and water		
	Mode of Payment Send Bill		

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)